

August 17, 2017

Dear 2017-2018 HTEDance Academy Member:

We wanted to once again extend our congratulations for making the 2017-2018 HTEDance Academy. You can be sure the honor goes to the very select students who rise to the occasion! We are very proud of you for being ROAD READY!!!



Corporate Office

PO Box 632178
Irving, Texas 75063

972-444-9120 - Office
972-444-9129 - Fax

Accounting Offices

PO Bo 461368
San Antonio, TX 78246

210-979-6877 - Office
210-340-2315 - Fax

We are also very excited about this year's HTEDance Academy Tour as we tour the East Coast! We want you to join us!!

Enclosed you will find all the necessary forms and information needed to secure your spot for the 2017-2018 Academy tour. Please review these forms with your parents and/or guardians!

Forms to be returned:

1. **Credit Card Authorization Form:** Complete and return by mail or fax!
2. **Cancellation Policies:** Complete and return by mail or fax!
3. **Medical Release and Liability Form:** Complete, notarize and return by mail ONLY! We must have one for every passenger including adults!
4. **Copy of Birth Certificate or Driver's License:** Please mail one for every passenger including adults and chaperones!

ADDRESS: HTEDance ON TOUR: PO Box 461368, San Antonio, TX
78246

FAX: (210)340-2315

We have had an overwhelming response to this year's trip. Some of you have asked for an extension on the Initial Deposit Date. **We have extended the deposit date to September 1st and will need the above forms to be submitted with your deposit as soon as possible or by that deposit date.** You are more than welcome to bring friends and family with you should you wish!

Once you have returned all your forms with your deposit, we will send you the invoice reflecting the deposit posted and monthly payment thereafter until the invoice is paid in full.

Should you have any questions, please feel free to call me at your convenience at (469) 628-5399. I will be more than happy to assist you with any concerns you may have.

Warmest regards and congratulations again,

A handwritten signature in black ink, appearing to read "Jeffrey Giles", written in a cursive style.

Jeffrey Giles